EMINAR EVENT

Rhetoric



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Table of contents

What is rhetoric?	5
Basics of communication	6
Levels of Communication	9
Different Manners of Communication	10
Suicide Words and Emotive Words	15
Examples of Emotive Words	16
How to Express Negative Issues in a Positive Fashion	17
Exercise Sheet: Positive Expressions	20
Language and effect	
Four Aspects of Viessage	21
Four Ways of Perception	
Select Elements of Body Language	
Checklist: Body Language and Me. ning	
The Three Most Important Elements of applied Body Language	32
Body Language, Space, and Distance Zones	33
Methods of conversation control	
Controlling a Conversation	35
Question Technique	39
Active Listening	
Balancing a Conversation	
Control and Feedback	43
How to Deal with Dissent Phrases for Dealing with Dissent Transforming Dissent into Agreement	45
Fair and Unfair Dialectics	46
Structuring and giving a speech	48
Structuring a Speech Checklist: Structure of a Speech. Checklist: Structure of a Manuscript. Exercise Sheet: Your Personal Mind Mapping. Exercise Sheet: Collecting Material. Exercise Sheet: Preparing and Structuring. Checklist: Technical Preparation of a Speech.	51 52 53 54
Ten Tips for Your Personal Preparation	
Giving a Speech	
Courage to Talk How to Reduce Your Inhibitions	60
Reduce Stress – Increase Self-Assurance	61
Seven Vents for Stress	62
An Orator's Seven Cardinal Sins, or: A Surefire Way to Lose	64
Observation Sheet	65
Presenting and Visualizing	67



Structuring and Preparing a Presentation	67
Introduction	69
Main Part	
Checklist: Motivating Participants	
Checklist: Activating Participants Conclusion	
Organizing a Presentation	
Checklist: Locations for Presentations	
Visualization / Multimedia	76
Tips for Preparing Transparencies	78
Presentation Technique	79
How to Increase Concentration	
How to Appropriately Use Multimedia	
By the letters: structuring and giving a speech	83
Appendix: Speech Exercises	
Exercises for Gestures and Meaningful Expressions	97
Day clearing	00

WHAT IS RHETORIC?

Rhetoric originates from ancient Greece and is generally considered "the art of speech". Nowadays, the term "rhetoric" designates the skill of stating one's views and intentions — thus influencing others in their thinking and acting — as well as the theory and the science of said art.

Besides an actual skill for talking, rhetoric encompasses several other disciplines such as dialectics (the art of persuasion) or the art of interpreting and appropriately using body language. All these skills are vital for a talented orator.

In the following, you will learn a lot about these skills. This module is intended to assist you in using and incorporating into everyday life the insights we have gained over years of experience. Enjoy!

Rhetoric: "The Art of Speech"

BASICS OF COMMUNICATION

Since interpersonal communication will retain its significant importance over years to come, it is vital to ascertain individual factors relevant for communication and to know which effects these factors have upon humans.

Science has established for human memory to retain auditive (acoustic), optical (visual), and kinesthetic (palpable) signals in the following order of priority:

•	reauing	ca. 10%

hearing ca. 20%

• seeing ca. 30%

• feeling ca. 70% - 90%

There are individual divergencies as for the perception of these signals. *Perception is what we perceive to be "true"*. This quotation from Reimard K. Sprenger illustrates that a dialog with a partner must be the stepping stone for any conversation. It is required to first identify the preferred channel of communication. Generally, there are the categories of acoustically, visually, and kinesthetically oriented types of perception. This distinction is important because persuasion cannot be successful until the interlocutor's primary channel of communication is identified and addressed.



Different types of perception require a different channel of communication

Consequently, interlocutors must adapt to one another using all means of communication (speech, gestures, facial expression).

The following chapters will outline basics of communication. These will help you to communicate more precisely and to identify and eliminate difficulties when communicating.

A starting point, among others, is the idea of Neuro-Linguistic Programming. It is the aim of Neuro-Linguistic Programming (NLP) to analyze subconscious signals as well as the influence of communication on human behavior and learning ability. NLP allows for identifying and avoiding psychological inhibitions with communication. Conscious and subconscious actions can be structured; this, in turn, enables an individual to communicate better and less ambiguously.

Logic, psychology, dialectics, and hetoric are the instruments that enable us to make use of insights gained through NLP. An optimal combination makes it possible to correctly interpret an interlocutor's imagination, and emotions. In order to adapt to an interlocutor and to communicate effectively, balancing the following aspects is paramount:

- language, vocabulary, and syntax
- voice and articulation
- body language and appearance

"Words do not represent reality"

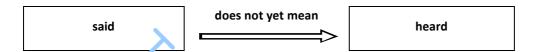
This quotation from Korzybski illustrates the basic idea of Neuro-Linguistic Progremming. The following parts will deal with the factors determining verbal and nonverbal communication.

NLP = Neuro- Linguistic Programming: Analyzing Subconscious Signals

Levels of Communication

Generally, communication occurs in several steps, with subsequent steps building upon previous ones.

The first step in communication begins with the utterance of a message. It is to be observed that our interlocutor actually hears what we are trying to convey. Graphically illustrated, this means:

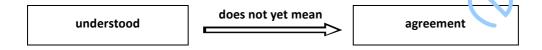


The second step in communication begins with our interlocutor's auditive reception of what we want to convey. The does not necessarily mean, however, that our utterance has been understood. There might have been a misunderstanding, or our interlocutor might have been elsewhere with his though's.

Usually, an interlocutor will give a form of needback to indicate whether the message has been understood or not. Feedback can consist, not example, of a nod or a question. Graphically illustrated, this means:



The third step is to follow. Our interlocutor has heard and unders ood what we were trying to convey. This does not necessarily mean, however, that he or she agrees with our message. This means:



If the recipient cannot hear the message, the message cannot be understood

Hearing and understanding does not mean agreement

Communication Occurs on TWO Levels

Context between Psychology and Communication

"Communication" is a widely used catch phrase in our society; only seldomly, however, is it employed to designate dialog, or actually talking to or with each other.

It has been established by learning theories that all information is stored and influences conscious and subconscious behavior. Genuine, open dialog depends on human behavior and on conceptions and opinions individuals hold about each other or *think* to hold about each other.

There are two levels on which individuals interact with each other during a first encounter or a conversation. While a cure exchange of rational information takes place on the level of reason, feelings emerge on the level of emotion that can lead to an interlocutor's positive or negative reactions.

This verbal and nonverbal communication etc. mines the emotional mood and creates a foundation for trust and liking.

Insights from transaction analysis – which researches con munication between individuals – can yield valuable hints because "what is said and now it is said determines actions". This is illustrated in the following communication system.



Factual level

Rational Exchange of factual information Relationship level

Emotional
Conscious and subconscious
perception of emotions

Communication takes place on two levels: content and relationship



Different Manners of Communication

Language as a Means of Communication

There is hardly another area with as many misunderstandings as the area of language. Generally, we assume that we know the meaning of each and every single word for each and every single person. We neglect to consider that there are hundreds of words that have ambiguous meanings and that certain words can have a specific, personal meaning.

Useful examples are words like "money", "power", and "trust". Their meaning varies according to whether they refer to a specific situation or to the general meaning established in our society.

Some areas require a generalization in order to be understood by an interlocutor. This holds especially true for cientific or technical topics that require detailed background knowledge.

However, conscious or subconscious generalization can lead to a loss or a distortion of information, consequently leading to a loss of communication. A loss of communication can also be effected if content is distorted by inaccurring language.